



## The Centre for Aboriginal Student Services

### ***Resource Library Lending Agreement***

The Resource Library at the Centre for Aboriginal Student Services (CASS) offers its members and the broader York Community including student, staff, and faculty access to academic and nonacademic literature, as well as audio and video recording for educational or leisure purposes. Please visit <http://aboriginal.info.yorku.ca/resource-library/> for a complete list of available resources.

#### **Terms and Conditions:**

All borrowers must abide by the following stipulations to ensure fair access for everyone.

#### **Eligibility;**

- Resources sign-out privileges are reserved only for CASS members.
- Non- CASS members may access resources from the library within CASS premises only.
- Borrowers must present a current and valid York University Identification Card (YU student, Staff, or faculty card) to sign- out books, CD's, DVDs, or other resources.

#### **Sign-out, Extensions, and Holds;**

- Resources can be signed-out for a maximum of two (2) weeks and must be returned in good condition on or before the due date during CASS office hours.
- Due dates can be extended for another two (2) weeks unless a hold is placed on the book/ CD/DVD.
- In the event that a hold is placed for signed-out resources, these must be returned to CASS on or before the due date.
- Resources on hold must be picked up within five (5) business days during office hours, otherwise these materials will be returned to the library and will be made available for other borrowers.

#### **Lost or Damaged Resources;**

- Borrowers must immediately inform CASS staff of any resources they have either lost or damaged due to negligence or theft.
- A replacement copy or payment for each lost or damaged resource may be required. Please speak to CASS staff to determine the necessary course of action regarding this matter.

For more information about CASS please visit:

<http://aboriginal.info.yorku.ca>

<https://www.facebook.com/yorkuaboriginal/>